

Board of Trustees of the University of Oregon

Motion Regarding Policies on Tuition and Other Matters

Whereas, Sections 2, 2a, 2b, 3, 5, 8 to 18, 164, 165, 169 and 170 of Senate Bill 270 and the amendments to statutes and session laws by sections 24, 25, 28 to 37, 40 to 162 and 176 to 178 of Senate Bill 270 and the repeal of statutes by section 163 of Senate Bill 270 become operative on July 1, 2014.

Whereas, Section 172 of Senate Bill 270 provides that the State Board of Higher Education (State Board) and the Board of Trustees of the University of Oregon (Board of Trustees) may take any action before the operative date that is necessary for the State Board and the Board of Trustees to exercise on and after the operative date all of the duties, functions and powers conferred on the State Board and the Board of Trustees by Senate Bill 270.

Whereas, Section 10(1) of Senate Bill 270 provides that, except as set forth in Section 10, the Board of Trustees may authorize, establish, collect, manage, use in any manner and expend all revenue derived from tuition and mandatory enrollment fees.

Whereas, Section 11(1)(a) of Senate Bill 270 provides that the Board of Trustees may acquire, receive, hold, keep, pledge, control, convey, manage, use, lend, expend and invest all moneys, appropriations, gifts, bequests, stock and revenue from any source.

Whereas, Section 11(1)(m) of Senate Bill 270 provides that the Board of Trustees may establish policies for the organization, administration and development of the university which, to the extent set forth in those policies, shall have the force of law and may be enforced through university procedures that include an opportunity for appeal and in any court of competent jurisdiction.

Whereas, Section 11(1)(t) of Senate Bill 270 provides that the Board of Trustees may delegate and provide for the further delegation of any and all powers and duties, subject to the limitations expressly set forth in law.

Whereas, Section 11(3) of Senate Bill 270 provides that the Board of Trustees may perform any other acts that in the judgment of the Board of Trustees are required, necessary or appropriate to accomplish the rights and responsibilities granted to the Board and the University by law.

Whereas, pursuant to the Board's Policy on Committees, the Finance and Facilities Committee of the Board of Trustees voted to refer this motion as a seconded motion to the Board of Trustees for adoption.

Now, therefore, the Board of Trustees acts as follows:

1. The "Policies on Tuition, Mandatory Enrollment Fees and Other Charges, Fines and Fees" attached hereto as Exhibit A are adopted. This Motion is hereby incorporated into such policies by this reference.
2. The Policies shall be effective July 1, 2014, and shall repeal, supersede and replace all State Board and Oregon University System rules and policies related to subject matters addressed in the Policies, except as determined by the President.
3. The Policies shall have the force of law and may be enforced through university procedures that include an opportunity for appeal and in any court of competent jurisdiction.
4. The Policies shall be in effect until superseded in accordance with applicable law, action of the Board of Trustees, or Presidential action authorized by the Board of Trustees.
5. The President of the University of Oregon is directed to and shall act for the Board of Trustees and take all actions necessary in the President's judgment to implement and enforce the Policies.
6. The President may delegate and provide for the further delegation of the implementation and enforcement of the Policies.

Record of Vote Follows

| Trustee | Yes | No |
|-------------------|-------------|-------------|
| Connie Ballmer | X | |
| Peter Bragdon | X | |
| Rudy Chapa | X | |
| Andrew Colas | X | |
| Ann Curry | X | |
| Sam Dotters-Katz | X | |
| Allyn Ford | X | |
| Susan Gary | Not Present | Not Present |
| Joseph Gonyea III | X | |
| Ross Kari | X | |
| Chuck Lillis | X | |
| Ginevra Ralph | X | |
| Mary Wilcox | X | |
| Kurt Willcox | X | |

Dated this 12 day of June, 2014.

**Finance and Facilities Committee
Board of Trustees of the University of Oregon**

**Seconded Motion Regarding Policies on Tuition and Other Matters
for Referral to the Board of Trustees**

Whereas, Sections 2, 2a, 2b, 3, 5, 8 to 18, 164, 165, 169 and 170 of Senate Bill 270 and the amendments to statutes and session laws by sections 24, 25, 28 to 37, 40 to 162 and 176 to 178 of Senate Bill 270 and the repeal of statutes by section 163 of Senate Bill 270 become operative on July 1, 2014.

Whereas, Section 172 of Senate Bill 270 provides that the State Board of Higher Education (State Board) and the Board of Trustees of the University of Oregon (Board of Trustees) may take any action before the operative date that is necessary for the State Board and the Board of Trustees to exercise on and after the operative date all of the duties, functions and powers conferred on the State Board and the Board of Trustees by Senate Bill 270.

Whereas, Section 10(1) of Senate Bill 270 provides that, except as set forth in Section 10, the Board of Trustees may authorize, establish, collect, manage, use in any manner and expend all revenue derived from tuition and mandatory enrollment fees.

Whereas, Section 11(1)(a) of Senate Bill 270 provides that the Board of Trustees may acquire, receive, hold, keep, pledge, control, convey, manage, use, lend, expend and invest all moneys, appropriations, gifts, bequests, stock and revenue from any source.

Whereas, Section 11(1)(m) of Senate Bill 270 provides that the Board of Trustees may establish policies for the organization, administration and development of the university which, to the extent set forth in those policies, shall have the force of law and may be enforced through university procedures that include an opportunity for appeal and in any court of competent jurisdiction.

Whereas, Section 11(1)(t) of Senate Bill 270 provides that the Board of Trustees may delegate and provide for the further delegation of any and all powers and duties, subject to the limitations expressly set forth in law.

Whereas, Section 11(3) of Senate Bill 270 provides that the Board of Trustees may perform any other acts that in the judgment of the Board of Trustees are required, necessary or appropriate to accomplish the rights and responsibilities granted to the Board and the University by law.

Whereas, the Board of Trustees Policy on Board Committees authorizes the Finance and Facilities Committee to refer matters as a seconded motion to the Board of Trustees for adoption.

Now, therefore, the Finance and Facilities Committee refers this motion to the Board of Trustees as a seconded motion:

1. The "Policies on Tuition, Mandatory Enrollment Fees and Other Charges, Fines and Fees" attached hereto as Exhibit A are adopted. This Motion is hereby incorporated into such policies by this reference.
2. The Policies shall be effective July 1, 2014, and shall repeal, supersede and replace all State Board and Oregon University System rules and policies related to subject matters addressed in the Policies, except as determined by the President.
3. The Policies shall have the force of law and may be enforced through university procedures that include an opportunity for appeal and in any court of competent jurisdiction.
4. The Policies shall be in effect until superseded in accordance with applicable law, action of the Board of Trustees, or Presidential action authorized by the Board of Trustees.
5. The President of the University of Oregon is directed to and shall act for the Board of Trustees and take all actions necessary in the President's judgment to implement and enforce the Policies.
6. The President may delegate and provide for the further delegation of the implementation and enforcement of the Policies.

Record of Vote Follows

Moved by Gonyea

Seconded by Ballmer

| Trustee | Yes | No |
|---------------------|-------------|-------------|
| Connie Ballmer | X | |
| Peter Bragdon | Not Present | Not Present |
| Andrew Colas | X | |
| Susan Gary | Not Present | Not Present |
| Joseph Gonyea III | X | |
| Michael Gottfredson | X | |
| Ross Kari | X | |

Dated this 3rd day of June, 2014.

I, Randolph Geller, do hereby certify that this is a true and correct copy of the Motion Regarding Policies on Tuition and Other Matters for Referral to the Board of Trustees adopted by the Finance and Facilities Committee of the Board of Trustees of the University of Oregon on June 3, 2014.



Randolph Geller
General Counsel
University of Oregon

6/11/2014
Date



UNIVERSITY OF OREGON

BOARD OF TRUSTEES OF THE UNIVERSITY OF OREGON

**POLICIES ON TUITION, MANDATORY
ENROLLMENT FEES AND OTHER CHARGES,
FINES, AND FEES**

2014-15 ACADEMIC YEAR

2015 SUMMER SESSION

Authority

State Board of Higher Education

ORS 351.063 grants authority to the State Board of Higher Education (State Board) to establish enrollment fees for each public university that is part of the Oregon University System (OUS). Enrollment fees include tuition for education and services and any other charges found by the State Board of Higher Education to be necessary to carry out the educational program of the Oregon University System. Tuition and the Health Service Fee are established under this statute.

Under ORS 351.070, the State Board may prescribe incidental fees, for a public university that is part of OUS, for programs under the supervision or control of the board found by the board, upon its own motion or upon recommendation of the recognized student government, to be advantageous to the cultural or physical development of students. The Incidental Fee is established under this statute.

Under ORS 351.170(1), the State Board may establish rates, charges and fees for use of buildings, structures and projects under its control for a public university that is part of OUS. The rates and charges must be sufficient, in the judgment of the State Board and with other available revenues, as defined in ORS 351.160, to pay the operating costs and any indebtedness for the buildings, structures and projects. The Recreation Center Fee and the Recreation Center Bond Fee are established under this statute.

Under ORS 351.170(2), the State Board "shall charge and collect from each regular student a building fee at a rate not to exceed \$45.00 for each regular term." The Building Fee is established under this statute for a public university that is part of OUS.

Based on recommendations from the public universities and the Chancellor, the State Board annually sets fees for enrollment at OUS institutions, including:

- Tuition
- Building Fees
- Health Service Fees
- Incidental Fees
- Student Recreation Center Fees
- Student Union Fees
- Other Mandatory Enrollment Fees
- Other Special Fees as determined by the Board

Under Senate Bill 270 (2013), the fees for enrollment adopted by the State Board at its June 2014 meeting will continue to apply to the University of Oregon until repealed by the Board of Trustees of the University of Oregon.

The State Board has delegated the authority to each president of an OUS institution to establish certain fees, fines, and charges for services and materials, including:

- Laboratory and Course fees
- Fees for workshops
- Instruction fees for Continuing Education, Extended Programs, and Distance Education
- Residence Hall Room and Board Rates
- Charges for auxiliary services, e.g. food services, student centers, and parking
- Fines for violation of campus regulations
- Charges for facilities use
- Charges for other materials and services

As authorized by the Board of Trustees of the University of Oregon, the President of the University of Oregon intends to adopt all fees, fines and charges on or shortly after July 1, 2014, in compliance with Senate Bill 270.

Board of Trustees of the University of Oregon

Effective July 1, 2014, the University of Oregon is no longer governed by or under the control of the State Board and is no longer part of OUS. Under ORS 352.102, which is operative July 1, 2014, the Board of Trustees (Trustees or Board) may authorize, establish, eliminate, collect, manage, use in any manner and expend all revenue derived from tuition and mandatory enrollment fees. After July 1, 2014, the Trustees will be required to establish a process for determining tuition and mandatory enrollment fees. The process must provide for participation of enrolled students and the recognized student government of the university.

In determining tuition and mandatory enrollment fees for undergraduate students who are enrolled in a degree program and are qualified to pay resident tuition, the Trustees may not increase the total of tuition and mandatory enrollment fees by more than five percent annually unless the Board first receives approval from the Higher Education Coordinating Commission or the Legislative Assembly.

The Trustees will adopt definitions of "tuition" and "mandatory enrollment fees," and a process for determining tuition and mandatory enrollment fees that provides for the participation of enrolled students and the Associated Students of the University of Oregon (ASUO).

Under ORS 352.105, which is operative July 1, 2014, the Board will also collect mandatory incidental fees upon the request of the ASUO under a process established by the ASUO in consultation with the Trustees. Mandatory incidental fees collected by the Board will be allocated by the recognized student government. The mandatory incidental fee proposed by the ASUO, uses of the fee or decision to modify an existing fee may be refused by the Board of Trustees or the university President if one determines that:

- The recognized student government assessed or allocated the mandatory incidental fees in violation of applicable local, state or federal law;
- The allocation conflicts with a preexisting contractual financial commitment;
- The total mandatory incidental fees budget is an increase of more than five percent over the level of the previous year; or
- The fee request is not advantageous to the cultural or physical development of students.

Under ORS 352.107(1)(d), which is operative July 1, 2014, the Board may establish, collect and use charges, fines and fees for services, facilities, operations and programs. This provision does not cover tuition and mandatory enrollment fees or incidental fees, but it covers every other charge, fine or fee that could be established.

2014-15 Academic Year and 2015 Summer Session. For this transition period, the State Board of Higher Education, the Chancellor, and the institutional presidents have determined that establishing tuition, building fees, health service fees, incidental fees, student recreation center fees, student union fees, and other mandatory enrollment fees should be completed under existing statutes governing the State Board and pursuant to the existing processes, procedures, and policies established by the State Board. The State Board has asked that each of the three boards of trustees (Oregon State University, Portland State University, and the University of Oregon) approve proposed enrollment fees that the president of the relevant university would then submit to the State Board via the Chancellor.

The University of Oregon will follow the relevant Oregon University System policies for the 2013-14 Academic Year and 2014 Summer Session regarding tuition, building fees, health service fees, incidental fees, student recreation center fees, student union fees, and other mandatory enrollment fees with only technical corrections for the 2014-15 Academic Year and 2015 Summer Session, except to the extent provided in this policy. The President of the University of Oregon will establish, collect and use charges, fines and fees for services, facilities, operations and programs, other than tuition and mandatory enrollment fees, for the period from July 1, 2014, to June 30, 2015, substantially in accordance with existing practice. This too will result in little if any disruption and allow the President, and the Board as appropriate, to consider changes to current practice in due course.

Tuition and Fee Policies for 2014-15

Tuition

Tuition for students enrolled in a program is established based on such factors as state-appropriated funds per full-time equivalent student, the financial needs of the University, market comparators, student classification (including but not limited to undergraduate, graduate and doctoral), residency, credit hours taken, degree program, and other factors. In determining tuition for undergraduate students who are enrolled in a degree program and are qualified to pay resident tuition:

- (1) The Board of Trustees may not increase the total of tuition and mandatory enrollment fees by more than five percent annually unless the board first receives approval from:
 - a) The Higher Education Coordinating Commission; or
 - b) The Legislative Assembly.
- (2) The Board of Trustees shall attempt to limit annual increases in tuition and mandatory enrollment fees for undergraduate students who are enrolled in a degree program and have

established residency in Oregon to a percentage that is not greater than the percentage increase in the Higher Education Price Index, as compiled by the Commonfund Institute.

The Board of Trustees may not delegate authority to determine tuition for undergraduate students who are enrolled in a degree program and are qualified to pay resident tuition. Revenues derived from tuition may be managed and used in any manner.

Non-admitted part-time students enrolling for a combination of undergraduate and graduate courses are assessed tuition using the rates for each respective classification and fees based on the undergraduate fee tables for total enrolled credits.

Tuition may be established for any University program and may vary by regular academic year, summer session, continuing education programs, and other programs.

- **Academic Year:** Charges assessed to students during the academic year are comprised of Tuition, Mandatory Enrollment Fees, and all other student fees. Enrollments during the academic year are usually referred to as “in-load” enrollments.
- **Summer Session:** For summer session programs, tuition is typically assessed on a per-credit hour basis or aligned to the preceding academic year’s structure. The University may choose to make a residency determination for summer term. Tuition rates in the summer session may differ from the academic year.
- **Continuing Education:** For continuing education programs, tuition is typically assessed regardless of residency or course load. Generally, rates must be set no lower than necessary to cover direct plus indirect costs.

Fees

Mandatory Enrollment Fees

A fee is a mandatory enrollment fee if it is required to be paid, as a condition of enrollment in the University, by every student enrolled in the University. In determining mandatory enrollment fees for undergraduate students who are enrolled in a degree program and are qualified to pay resident tuition:

- (1) The Board of Trustees may not increase the total of tuition and mandatory enrollment fees by more than five percent annually unless the board first receives approval from:
 - a) The Higher Education Coordinating Commission; or
 - b) The Legislative Assembly.
- (2) The Board of Trustees shall attempt to limit annual increases in tuition and mandatory enrollment fees for undergraduate students who are enrolled in a degree program and have

established residency in Oregon to a percentage that is not greater than the percentage increase in the Higher Education Price Index, as compiled by the Commonfund Institute.

The Board of Trustees may not delegate authority to determine mandatory enrollment fees for undergraduate students who are enrolled in a degree program and are qualified to pay resident tuition. For Academic Year 2014-15, mandatory enrollment fees are the Building, Health Service, Incidental, Recreation Center and Student Union Fees. Students enrolled less than full-time are subject to these fees at a rate appropriate to the specific number of credit hours taken each term. The University has the option of assessing mandatory enrollment fees during the summer session at rates comparable to those assessed in the academic year.

- **Building Fee:** The Building Fee for Academic Year 2014-15 is \$45 per student per term or \$68 per semester. The Building Fee for summer session is approximately 75% percent of the academic year rate. A pro rata fee is assessed on part-time students.
- **Incidental Fee:** Incidental fee recommendations for Academic Year 2014-15 were made by student committees to the President of the University in accordance with OAR 580-010-0090. Once approved by the President, a recommendation is submitted to the Chancellor, who submits a recommendation to the State Board. Students enrolled in off-campus programs (OIMB and Portland only) are assessed 50% of the Incidental fee.
- **Health Services Fee:** This fee is used to support student health services. During summer sessions, student health services may be provided at reduced levels or not at all. The recommended summer session rates reflect lower service levels. Students enrolled in the Portland programs use the Portland State University Student Health Center, and pay the same Health Service Fee as PSU students.
- **Recreation Center Fees; Student Union Fee:** The Recreation Center Fee and the Student Union Fee are used to fund the construction, debt service, maintenance, and operation costs of the student centers as the mandatory Building Fee assessed per term is not adequate to fund or operate projects of this scale.

Student Residency

A resident student is one who fulfills requirements established by the Inter-Institutional Residency Compact between and among the seven public universities in Oregon. Graduate students who become Graduate Teaching, Research Assistants, or Administrative are converted to resident status for enrollment fee purposes.

All Other Fees

This category includes all charges, fines and fees that are neither tuition nor mandatory enrollment fees. The Board of Trustees, the President, or designee may establish these fees and use them for services, facilities, operations and programs.

- **The Matriculation Fee:** The Matriculation fee is a one-time fee charged to newly admitted students upon enrollment. This fee is a one-time assessment and was developed to reduce the large number of enrollment-related fees for student orientation, course scheduling (drop/add fees), transcripts, degree applications, and re-enrollment. The fees are also used to support academic programming for freshman interest groups and learning communities.
- **Undergraduate International Student Fee:** The university sets the international student services fee to provide a set of services and activities to support international students. The fee supports services related to academic support; enrollment services; increased immigration compliance and reporting as required by the federal government (such as SEVIS II); personal and cultural counseling and advising; and accelerated planning and delivery of new programs.
- **Laboratory and Course Fees:** Laboratory and course fees must be published. Generally, laboratory and course fees are limited to fees for equipment, materials, or ancillary services consumed by the student as a part of course instruction where the equipment or material is not readily available for purchase through a private source.
- **Other Charges, Fees and Fines for Services, Facilities, Operations and Programs:** The level of charges, fines and fees should be at least sufficient to ensure recovery associated direct and indirect costs. Some charges, fines and fees may be established at a level to deter conduct that is contrary to University policies and standards or applicable law. Charges, fees and fines are for purposes such as the following: auxiliary services such as housing, food services, and parking; use of facilities; athletics and other tickets and events; and violation of policies and standards, such as late fines for library books and parking fines.
- **Application Fee:** The President or designee determines application fees. The University may assess greater application fees for admission to selected programs or schools. The relevant application fee must be received before the application will be evaluated. Application fees are not refundable.

Application Fee Deferral Program: The President or designee may, upon request, defer the application fee for first-time freshmen or transfer students who, at the time of application, are either eligible for or participate in any of the following:

- Free or reduced school lunch program;
- TRIO-type college preparatory programs (e.g., Upward Bound, Talent Search, EOC, HEP);
- State of Oregon or U.S. public assistance; College Board fee waiver; or
- Foster Youth Tuition and Fee Waiver

Prospective students who reside outside the United States at the time of their application may be eligible for an application fee deferral on a substantially similar basis as other students. The Office of Admissions administers the application fee deferral program.

To request an application for Application Fee deferral, go to the following web address located at: <http://brp.uoregon.edu/special-fees-fines-book>. The student must complete the deferral form and have it signed by a school official (high school counselor), special program official, or university official, and

submit it at the time of application. Application fees deferred under this provision become payable upon the student's enrollment and receipt of financial aid funds. If a student does not complete the application process or does not enroll, the Application Fee is canceled. Students residing outside the United States at the time of their application must prove to the satisfaction of institutional officials that they would meet comparable eligibility guidelines in their country of residence.

Post-baccalaureate, Non-graduate Student Classification

A holder of an accredited baccalaureate degree who has not been admitted to a graduate degree program and who submits an official application for admission to pursue a second baccalaureate degree or enroll in course work not to be used for graduate credit is called a post baccalaureate, non-graduate student and is assessed tuition at undergraduate rates.

Fees and policies applicable under the part-time fee policy apply when a student classified as a post baccalaureate, non-graduate enrolls part-time.

Baccalaureate degree holders who are admitted to post baccalaureate, non-graduate status are ineligible for graduate credits taken while in this status. However, in individual cases, the University may allow the reservation of not more than six of graduate credits per term to apply in the institution's graduate programs. Graduate credits reserved in combination as an undergraduate and post baccalaureate, non-graduate may not exceed 15 credits. Baccalaureate degree holders who are not admitted to post baccalaureate, non-graduate status will be assessed graduate tuition rates.

Students who are admitted to an advanced degree program may convert to post baccalaureate, non-graduate student status only upon approval of the Provost or designee but only if the graduate degree has been awarded, the student has not been disqualified from the advanced degree program for academic or conduct reasons, or a request is approved by the dean of the Graduate School for voluntary relinquishment of graduate status.

Students who are admitted to a 45-hour standard norm certificate program are not eligible for the post baccalaureate, non-graduate student status. Graduate tuition rates are applicable whether or not students in the program seek graduate credit.

Reduced Tuition Policies

The University's commitment to the 40-40-20 goal described in ORS.009 is achieved through an array of reduced tuition programs and policies. These programs and policies promote the university's goals of providing accessibility to high-quality higher education.

Student Financial Aid Programs

The combined aid for a student may not exceed the cost of attendance for that student, except as approved by the President or designee. The University's student financial aid offerings are comprised of programs similar to others offered across the country (often referred to as "fee waivers" or "tuition discounts") enhanced by initiatives specific to the University or the state of Oregon. As an enrollment

management tool, programmatic student aid allows an institution to target specific campus enrollment goals including recruitment of needy or meritorious students, international students, athletes, and other student populations. The following are summaries of University student financial assistance programs:

Diversity Programs

- **University of Oregon Diversity Initiatives**
 - *Criteria:* These initiatives are open to all admitted students, resident or nonresident, undergraduate, graduate, or law. The programs may consider different factors in making awards and may offer financial aid programs that support the university's commitment to diversity and supports its educational mission.
 - *Awards:* The university may make partial or full scholarships based on need or to expand the number of students who receive at least some funding support. Awards are specific to the University of Oregon, and students may not take a scholarship with them if they move to another institution.

International Cultural Service Programs

- **International Fee Remission Program**
 - *Criteria:* This program is for admitted undergraduate or graduate students with international student status.
 - *Awards:* Awards may vary in amount but cannot exceed the total nonresident undergraduate or graduate tuition and mandatory enrollment fees. The university has the option to remit all or a portion of these fees.
- **Cultural Service Program**
 - *Criteria:* This program is for admitted undergraduate or graduate students with international student status who: are competitively selected on the basis of academically meritorious achievement; and fulfill the community service requirements of the program while receiving the award.
 - *Awards:* Awards may vary in amount but cannot exceed the total nonresident undergraduate or graduate tuition and mandatory enrollment fees. Remission of mandatory enrollment fees is at the university's option.

International Exchanges

- **International OUS Exchange Program**

- *Criteria:* This program is for students who are attending Oregon University System institutions as a part of a University of Oregon-approved exchange program.
- *Awards:* Awards may consist of remission of all or some of the Enrollment Fees, depending upon the reciprocal agreement under which the student is enrolled.
- **International University of Oregon Exchange Program**
 - *Criteria:* This program is for students who are attending the University of Oregon as apart of a University of Oregon-approved exchange program.
 - *Awards:* Awards may consist of remission of all or some of the Enrollment Fees, depending upon the reciprocal agreement under which the student is enrolled.

Contract and Grant

- **Contract and Grant: Academic Year**
 - *Criteria:* This provision is for students who participate in specific courses or programs during the academic year funded by grant or contract with an outside agency or firm.
 - *Awards:* Awards are generally for remission of tuition only, depending upon agreement with the granting agency.
- **Contract and Grant: Summer Session**
 - *Criteria:* This provision is for students who participate in specific courses or programs during the summer session funded by grant or contract with an outside agency or firm.
 - *Awards:* Awards are generally for remission of tuition only, depending upon agreement with the granting agency.

University of Oregon Tuition Waiver

- *Criteria:* The University of Oregon Tuition Waiver is a need-based tuition grant program available to qualified Oregon resident students.
- *Awards:* These supplemental tuition grants may not exceed the total Tuition assessed for the regular academic year.

VOYAGER Fee Remission

The Voyager Tuition Assistance Program (Voyager) was implemented in the Fall of 2005 in response to a direct gubernatorial request and is intended for National Guard and Reservists who have been in an area of hostility since 9/11.

- *Criteria:* The VOYAGER fee remissions are for Oregon residents who are members of the National Guard or Reserves and were deployed in an area of military combat since September 11, 2001. This fee remission is for full-time students pursuing their initial bachelor's degree. Students must submit a Free Application for Federal Student Aid annually and continue to maintain satisfactory academic progress to maintain eligibility.
- *Awards:* Award is the difference between the National Guard and Reserves tuition benefit of \$4,500 and total enrollment fees. Students are responsible for securing the National Guard or Reserves tuition benefit. Duration of the VOYAGER award is four years excepting those five-year degree programs as documented in the University of Oregon catalog. Students are not eligible for the award once they earn fifteen credits above the minimum number of credits required by the degree.

Veteran's Dependent Tuition Waiver

- *Criteria:* The Veteran's Dependent tuition waiver is for qualified students accepted into a baccalaureate or master's degree program. A qualified student is a child (includes adopted child or stepchild), spouse or an unremarried surviving spouse of a service member or a child of a Purple Heart recipient.
 - The service member is one who:
 - Died on active duty;
 - Has a 100% total and permanent service-connected disability rating as certified by the United States Department of Veterans Affairs; or
 - Died as a result of a military service-connected disability.
 - The Purple Heart recipient is a person, alive or deceased, who:
 - Was relieved or discharged from service in the Armed Forces of the United States with either an honorable discharge or a general discharge under honorable conditions; and
 - Was awarded the Purple Heart in 2001 or thereafter for wounds received in combat.
- An eligible child must be 23 years of age or younger at the time the child applies for the waiver. A child who is older than 23 years of age is eligible for a waiver for a master's degree program if the child:
 - Applied for and received a waiver for a baccalaureate degree when the child was 23 years of age or younger; and
 - Applied for a master's program waiver within 12 months of receiving a baccalaureate degree.

The qualifying new, transfer, or community college co-enrolled student must meet Oregon residency requirements.

- *Awards:* The award maybe granted for credit hours for courses that are offered at the University of Oregon. The award does not cover other mandatory enrollment and course specific fees. The maximum waiver granted under this remission program shall be:
 - The total number of attempted credit hours equal to four years of full-time attendance for a baccalaureate degree; and
 - The total number of attempted credit hours equal to two years of full-time attendance for a master’s degree.

- Notwithstanding sections 1 and 2 of this paragraph, a waiver may not exceed the total number of credit hours the qualified student needs to graduate with a baccalaureate or a master’s degree. Transferred credit hours accepted for a degree program may or may not count toward the total credit hours needed for degree completion.
 - The amount of tuition waived may be reduced by the amount of any federal aid scholarships or grants, awards from the Oregon Opportunity Grant program established under ORS 348.205, or any other aid from the eligible post-secondary institution, received by the qualified student.
 - The amount of tuition waived may not be reduced by the amount of any Survivors’ and Dependents’ Educational Assistance under 38 U.S.C. Chapter 35 paid to a qualified student.
 - Awards to children of Purple Heart recipients apply only to students admitted as new but not continuing for Fall 2013 or thereafter.
 - Please, visit the University of Oregon webpage at <http://brp.uoregon.edu/special-fees-fines-book> for additional program information and application process.

Nonresident Veteran Fee Remission

As required by law, the university participates to the fullest extent allowed in the federal educational assistance programs under the Supplemental Appropriations Act of 2008 (e.g., Post 9/11 G.I. Bill and its component Yellow Ribbon Program), so as to reduce the overall tuition rate for students eligible under this policy.

- *Criteria:* The Nonresident Veteran Fee Remission is a tuition and fee reduction for qualified students who are not Oregon residents and who are attending classes as an admitted undergraduate or graduate student at the university if the student:
 - Served in the Armed Forces of the United States;

- Was relieved or discharged from that service with either an honorable discharge or a general discharge under honorable conditions as shown on an original or certified copy of the student's DD-214; and
 - Provides proof that the student has established a physical presence in Oregon within 12 months of being enrolled at one of the public universities.
- *Award:* Qualified undergraduate students admitted for enrollment for an academic term prior to Fall 2013 are charged tuition and fees no greater than the resident rate, plus 50 percent of the difference between the resident tuition and fee total and the nonresident tuition and fee total with the following listed qualifications; students admitted as new but not continuing undergraduate students for the Fall 2013 term or later are charged tuition and fees no greater than the resident rate with the following listed qualifications:
- A student who served in the Armed Forces of the United States and who receives federal tuition benefits in excess of the tuition and fees charged under this policy shall pay tuition and fees equal to the federal tuition benefits received.
 - Distance education and self-support courses as identified by the university are excluded from this discount.
 - If a nonresident student is otherwise eligible for tuition benefits under this discount and receiving federal vocational rehabilitation education benefits, that student shall pay full nonresident tuition and fees charged by the University of Oregon.

Qualified graduate students admitted for enrollment for an academic term prior to Fall 2014 are charged tuition and fees no greater than non-resident tuition and fee total with the listed qualifications; students admitted as new but not continuing graduate students for the Fall 2014 term or later are charged tuition and fees no greater than the resident rate with the following listed qualifications:

- A student who served in the Armed Forces of the United States and who receives federal tuition benefits in excess of the tuition and fees charged under this policy shall pay tuition and fees equal to the federal tuition benefits received.
- Distance education and self-support courses as identified by the university are excluded from this discount.
- If a nonresident student is otherwise eligible for tuition benefits under this discount and receiving federal vocational rehabilitation education benefits, that student shall pay full nonresident tuition and fees charged by the University of Oregon.

Foster Youth Tuition Waiver

The Foster Youth Tuition and Fee Waiver originated with the passage of HB 3471 in the 2011 Regular Session of the Oregon Legislative Assembly and is intended to "increase access to higher education for

current and former foster children by providing a Tuition and Fee Waiver” to minimize the amount of tuition absorbed by the student. It was further amended by HB 2095 in the 2013 Regular Session to align the definition of “former foster youth” with the federal standard.

- *Criteria:* The Foster Youth Tuition and Fee Waiver is open to qualified current and former foster children enrolled as undergraduate students within the university for the purposes of pursuing an initial undergraduate degree (as evidenced by admission into an undergraduate degree program). This program waives tuition and fees for current and former foster youth who enroll prior to reaching 25 years of age until the student receives “the equivalent of four years of undergraduate education.”
- To qualify for the program, the student must:
 - Have spent at least 180 days in substitute care after age 14, was not dismissed from care prior to reaching 16 years of age and either left foster care (had ward ship terminated) or completed high school/GED within the previous 3 years; and
 - Be admitted to an undergraduate degree program and enroll prior to reaching 25 years of age; and
 - Submit a completed FAFSA (Free Application for Federal Student Aid) for each academic year he/she is eligible for the program; and
 - For years after the first academic year at an institution of higher education, have completed a minimum of 30 volunteer service hours in the previous academic year performing community service activities such as mentoring foster youth or assisting in the provision of peer support service activities, according to policies developed by the institution of higher education at which the current or former foster child is enrolled.
- *Awards:*
 1. A qualified student for The Foster Youth Tuition and Fee Waiver is entitled to waiver of tuition and fees as noted below:
 - a. Tuition for academic credit courses (at base or differential rates depending upon program to which student is admitted) but not for noncredit courses.
 - b. Mandatory enrollment fees: building, incidental, health service, recreation center, or other mandatory fees that may be added from time to time.
 - c. Fees required for instruction related services such as lab or course fees that are assessed upon registration for a particular course.
 - d. The waiver excludes all other charges, fees and fines for such as residence hall room and board, dining services, parking fees and fines, library fines, etc. In addition, text books and other course materials not assessed as part of a course fee are also excluded. Fees considered as “pass through” fees, paid to an outside provider, are exempt from the Tuition and Fee Waiver.
 2. Eligible students may receive the Foster Youth Tuition and Fee Waiver for up to 12 terms of full-time study or the equivalent. Attendance at less than full-time will be prorated accordingly.

3. If a student meets all other criteria for eligibility, but does not require the Foster Youth Tuition and Fee Waiver, the student shall remain eligible until the student receives the equivalent of 4 years of undergraduate education.
4. As noted previously, to be considered eligible for this program, the student must complete and submit a FAFSA for each academic year they are eligible for the program. Awards made under The Foster Youth Tuition and Fee Waiver shall be applied after the following:
 - a. Any federal Pell or Supplemental Educational Opportunity Grants (SEOG)
 - b. Oregon Opportunity Grant established under ORS 384.205
 - c. Any other gift, grantor scholarship received from the institution of higher education which may be applied to the tuition and fees covered under this program.
5. For purposes of this program, non-tuition scholarships from sources outside of the university, which pass through either OSAC or the institution, are not included in the calculation of the tuition and fee waiver award amount.

Definition of Terms: For purposes of this waiver, the following terms are defined as follows: A “former foster child” is defined as an individual who, for a total of six or more months while between 14 and 21 years of age, was:

- A ward of the court pursuant to ORS 419B.100(1)(b) to (e) and in the legal custody of the Oregon Department of Human Services (or one of the nine federally recognized Tribes in Oregon) for out-of-home placement and not dismissed from care before reaching 16 years of age; or
- An Indian child subject to the Indian Child Welfare Act (25 U.S.C. 1901 et seq.), under the jurisdiction of a tribal court for out-of-home placement and not dismissed from care before reaching 16 years of age.

The “equivalent of 4 years of undergraduate education” and “equivalent of 4 academic years” is defined as up to 12 terms of full time study or the equivalent. Attendance at less than full-time will be prorated, accordingly.

Please, visit the University of Oregon webpage at <http://brp.uoregon.edu/special-fees-fines-book> for additional program information and application process.

Western Undergraduate Exchange

Tuition for students admitted under the Western Undergraduate Exchange (WUE) program is assessed at 150% of the prevailing resident undergraduate tuition rate.

The WUE program allows first-time enrolling, nonresident undergraduate students from participating states to pay 150% of resident tuition when enrolled in selected programs. Students participating in this program must maintain enrollment in these designated programs to retain qualification. The time spent

as a WUE student cannot apply toward residency status. Students previously or currently enrolled in the university are not eligible for this program. The university is not obligated to notify prospective, admitted, or enrolled students who are eligible for this program. Institutions that implement this program must report WUE enrollment as directed, and validate WUE students quarter to quarter. Consistent with the policy of nonresident students covering the full cost of instruction, institutions participating in the WUE should carefully consider whether high demand programs should be eligible for the reduced rates.

Tuition Equity

The 2013 Oregon Legislature passed the OUS-supported Tuition Equity Act. The Tuition Equity Act, as outlined in House Bill 2787 (2013), became law on April 2, 2013, and exempts the following students from paying nonresident tuition and fees for enrollment in Oregon's public universities:

1. Students who are not citizens or lawful permanent residents of the United States provided the student:
 - a. During each of the three years immediately prior to receiving a high school diploma or leaving school before receiving a high school diploma, attended an elementary or a secondary school in Oregon;
 - b. During each of the five years immediately prior to receiving a high school diploma or leaving school before receiving a high school diploma, attended an elementary or a secondary school in any state or territory of the United States, the District of Columbia or the Commonwealth of Puerto Rico;
 - c. No more than three years before initially enrolling in an Oregon public university, received a high school diploma from a high school in this state or received the equivalent of a high school diploma (such as a GED); and
 - d. Shows intention to become a citizen or a lawful permanent resident of the United States by submitting to the public university the student attends or plans to attend:
 - e. An official copy of the student's application to register with a federal immigration program or federal deportation deferral program or a statement of intent that the student will seek to obtain citizenship as permitted under federal law; and
 - f. An affidavit stating that the student has applied for a federal individual taxpayer identification number or other official federal identification document.
2. Students who are financially dependent upon a person who is not a citizen or a lawful permanent resident of the United States if the student:
 - a. During each of the three years immediately prior to receiving a high school diploma or leaving school before receiving a high school diploma, attended an elementary or a secondary school in this state and resided in this state with the person upon whom the student is dependent;
 - b. During each of the five years immediately prior to receiving a high school diploma or leaving school before receiving a high school diploma, attended an elementary or a secondary school in any state or territory of the United States, the District of Columbia

- or the Commonwealth of Puerto Rico and resided with the person upon whom the student is dependent;
- c. No more than three years before initially enrolling in an Oregon public university, received a high school diploma from a secondary school in this state or received the equivalent of a high school diploma.
3. For a student who is not already a citizen or lawful permanent resident of the United States, shows intention to become a citizen or a lawful permanent resident of the United States by submitting to the public university the student attends or plans to attend:
- a. An official copy of the student's application to register with a federal immigration program or federal deportation deferral program or a statement of intent that the student will seek to obtain citizenship as permitted under federal law; and
 - b. An affidavit stating that the student has applied for a federal individual taxpayer identification number or other official federal identification document.

A student will continue to qualify for exemption from nonresident tuition and fees (e.g., be able to pay in-state tuition rates) under subsection (1) or (2) above for five years after initial enrollment.

A student who is a citizen or a lawful permanent resident of the United States and who has resided outside of Oregon for more than three years while serving in the Armed Forces of the United States, but who otherwise meets the requirements of subsection (1) or (2) above, shall qualify for exemption from nonresident tuition and fees for enrollment in a public university listed in ORS 352.002 without having to reestablish residency in Oregon.

Please, visit the University of Oregon webpage at <http://brp.uoregon.edu/special-fees-fines-book> for additional program information and application process.

University of Oregon Scholarship Programs

- *Criteria:* The University of Oregon scholarship programs are merit based tuition discounts that support the mission and goals of the university. These scholarships assist in the recruitment and retention of students.
- *Awards:* Scholarship amounts and eligibility criteria may vary across programs, and across academic years. These programs will be reviewed periodically to ensure that they continue to support the university's enrollment goals. Both resident and nonresident undergraduates will be eligible to receive funds under this program, with award amounts differing due to the difference in tuition for these groups of students.

Reduced Tuition Benefit for Academic and Classified Employees

The academic term rate for employees is 30% of resident undergraduate tuition assessed at the teaching institution, rounded to the nearest dollar. For campuses where a differential tuition structure is in effect, the staff fee rate will be charged at the "regular" (not differential) resident undergraduate tuition rate for employees enrolled in either undergraduate or graduate programs.

Charges for mandatory enrollment fees do not apply; nor are employees entitled to health services or incidental fee services through this program. No Application Fee will be required for employees and no breakage or other deposit is required when registering for classes. Other fees such as lab or course fees are assessed at the full rate and no discount is provided.

Staff fees are not applicable to certain courses. For a complete reference list of excluded programs, please go to <http://www.ous.edu/dept/hr/benefits/stafffee.php>. Excluded programs are determined at the discretion of the institution's president and the notice of exclusion must be filed with the institution's Registrars' office prior to the first day of registration for a term.

1. On approval of the president or designee of the teaching institution and with the concurrence of the employee's immediate supervisor, the staff fee is available to employees appointed at half-time (.5 FTE) or more (not including temporary classified employees or other student employees).
2. To qualify for this fee, the staff member must meet the criteria no later than the first day of classes of the term of enrollment. The maximum number of credits to which the staff fee may be applied is 12 credits per quarter or per semester. See exception for retired employees and employees on leave, Section (d) of OAR580-022-0030. For more information please go to: <http://brp.uoregon.edu/special-fees-fines-book>.
3. Employees enrolled for more than 12 credits in one term will pay for each additional credit at the campus designated per credit tuition rate applicable to resident undergraduate or graduate students, depending upon the employee's degree status.
4. For purposes of this rule, the term "employee" may include persons with full-time courtesy appointments who provide a benefit to the institution in the form of teaching, research, or counseling, under the direction of the institution and using the facilities of the institution.
5. Retired employees and employees on leave are eligible for staff fee privileges. Subject to the approval of the president or designee of the teaching institution, the maximum credit limitation may be waived for retired employees and for employees on leave. See exception under Senior Citizen Tuition.
6. Employees who use the staff fee for courses away from their home institution are subject to staff fee policies and procedures of the instructing institution. There is no fee plateau at any campus for employees, family and dependents, or retired staff.
7. Employees may be permitted to take noncredit courses at one-third of the fee assessed to other registrants. Teaching units are not required to extend staff fees for noncredit courses, self-sustaining workshops, or self-support credit courses.
8. Employees on furlough or lay-off status may be eligible for staff fees in accordance with provisions of a collective bargaining agreement.
9. No tuition shall be assessed to courses enrolled in by employees with a grading option of 'audit'. Attendance under such condition must be with the instructor's consent and on a space-available basis. Institutions are required to maintain a record of the courses audited. Courses approved for audit by the instructor confer no credit to the student, are not charged staff fee rates or regular tuition, and may be used in addition to staff fee privileges during a term. However, any applicable course, lab or material fees associated with auditing for-credit classes will be assessed by the institution and is the responsibility of the employee. This provision cannot be

subdivided in conjunction with the Employee Family Member and Domestic Partner Transfer provisions.

10. The benefit may be used at any Oregon University System institution.
11. Effective July 1, 2014, University of Oregon unclassified employees who are using this tuition discount for the undergraduate education of a dependent child will be entitled to a second, concurrent tuition discount for a dependent child to attend undergraduate programs at the University of Oregon. The terms, conditions, eligibility requirements, and discount available applicable to this additional tuition discount will be the same as the terms, conditions, eligibility requirements and discount available under the OUS tuition discount program.

Reduced Tuition Benefit for Family Members and Domestic Partners of Employees

To improve the recruitment and retention of high quality faculty and staff, the staff fee policy is extended to qualified family members, eligible dependents, as well as domestic partners and their eligible dependents on a limited basis.

The academic term rate for family members is 30% of resident undergraduate tuition assessed at the teaching institution, rounded to the nearest dollar. For campuses where a differential tuition structure is in effect, the staff fee rate will be charged at the “regular” (not differential) resident undergraduate tuition rate for both undergraduate and graduate student employees.

Qualified family members including spouse, domestic partners, and dependents receiving the transferred benefit are responsible for all mandatory enrollment fees in addition to laboratory/course fees, late fees, and registration fees, if applicable. Breakage and/or other mandatory application deposits are required of the participating family member to register for classes.

Staff fees are not applicable to certain courses. For a complete reference list of excluded programs, please go to <http://www.ous.edu/dept/hr/benefits/stafffee.php>. Excluded programs are determined at the discretion of the institution’s president and the notice of exclusion must be filed with the institution’s Registrars’ office prior to the first day of registration for a term.

1. The staff fee provisions may be transferred to a qualified family member or domestic partner of employees appointed at half-time (.5 FTE) or more (not including temporary classified employees, graduate assistants, or other student employees). Employee eligibility is verified through Human Resource System records. To qualify for this fee, the family member, domestic partner, or eligible dependent must meet the criteria no later than two weeks prior to the first day of classes of the term of enrollment.
2. For purposes of this policy, the eligible family members include spouse, domestic partner, dependent children and dependent children of domestic partners in accordance with IRS Code 152 and Section One of the Public Employees Benefit Board.
3. The maximum number of transferrable credits is 12 credits per quarter or per semester. Only one staff member, spouse, domestic partner or dependent may use the staff fee benefit per term or semester. The benefit may not be subdivided among family members during a term.
4. The qualified family member or domestic partner enrolled for more than twelve (12) credits in one term must pay for additional credits at the per credit tuition rate applicable to resident undergraduate or graduate students, depending upon the family member’s or domestic

partner's degree status. All applicable credits will be charged at the relevant resident tuition rate.

5. The Presidents of the university may exclude certain programs from the policy.
6. The transfer of staff fee benefits is not available for retired employees.
7. Qualified family members or domestic partners of employees who use the staff fee for courses away from the employee's employing institution are subject to staff fee policies and procedures of the instructing institution. There is no fee plateau at any campus for employees, retired staff, domestic partners, or eligible dependents.
8. Qualified family members or domestic partners of employees may be permitted to take noncredit courses at approximately one-third of the fee assessed to other registrants. Teaching units are not required to extend staff fees for noncredit courses, self-sustaining workshops, or self-supported credit courses.
9. Eligibility of employees on furlough or lay-off status is subject to applicable collective bargaining agreements.
10. No tuition shall be assessed to courses enrolled in by employees with a grading option of 'audit'. Attendance under such condition must be with the instructor's consent and on a space-available basis. Institutions are required to maintain a record of the courses audited. Courses approved for audit by the instructor confer no credit to the student, are not charged staff fee rates or regular tuition, and may be used in addition to staff fee privileges during a term. Any applicable course, lab or material fees associated with auditing for-credit classes will be assessed by the institution and is the responsibility of the family member. This provision cannot be subdivided in conjunction with the Employee Family Member and Domestic Partner Transfer provisions.
11. The benefit may be utilized at any Oregon University System institution.

Graduate Assistants

Graduate students appointed by the University of Oregon as Graduate Teaching Fellows (GTFs), including as graduate teaching assistants and graduate research assistants, are paid at established institutional salary rates and are exempt from the payment of tuition at the University of Oregon up to the first 16 credits per term subject to institutional policy. Appointment as a GTF may not be for less than .20 FTE for the term of appointment.

The tuition will be assessed to the employing account or department within the university, not to exceed the graduate resident, full-time student tuition per term. When a GTF is authorized to exceed 16 credits per term, the university shall charge the GTF the resident overload tuition for the excess credits. GTFs appointed at .20 FTE and above are exempt from payment of tuition and of fees for self-support courses that are required for the completion of the degree for up to 16 credit hours taken in any quarter to which the appointment applies.

Students with academic year GTF appointments may be eligible for a summer tuition waiver if they meet the criteria outlined on the Graduate School website. GTFs are assessed mandatory enrollment fees, a portion of which is subsidized by the institution.

Resident Oregon Senior Citizen Program

The Senior Citizen Program is designed for persons not seeking credit or working toward a degree. If credit is sought, charges for special materials or fees, if any, will be assessed according to applicable tuition schedules and records will be maintained. Self-support classes are excluded from this benefit and Incidental Fee services are not available. Oregon resident senior citizens, age 65 or older, may attend classes on a space-available basis.

Auditors

Students enrolled in a combination of credit and audit courses or audit only will be assessed for the total credits under the credit tuition and fee schedule appropriate to their classification and residency.

University/School Partnership Co-Pay Program

School districts having contracts with the university to supervise educator professionals preparing for Oregon licensure may exercise these provisions.

Earning the Co-Pay

For each permissible activity provided under contract with a cooperating district, a district earns a co-pay privilege to register any licensed educational professional employed by the district at the university co-pay fee rate. The rate should be one-third of the tuition charged for the course. Institutions with current contractual obligations may elect to defer compliance of the rate until expiration of the existing contract.

A "co-pay privilege" allows one individual to register for up to 8 quarter credit hours in the term it is used. The total reduced fee credits awarded for practica and student teaching may not exceed 11 in a year, per each university student provided services by the district.

Supervised full-time student teaching: Co-pay privileges of 5 credit hours may be awarded for supervision of the final full-time student teaching per quarter. Student teaching is the culminating, full-time supervised teaching experience provided for students completing a program approved by the Teacher Standards and Practices Commission, leading to Initial Licensure in one or more of four authorizations: Early Childhood, Elementary, Middle, and High School; and specialty endorsements.

Experiential preparatory practica or part-time student teaching: Co-pay privileges of 3 credit hours may be awarded for supervision of students in experiential preparatory practica or part-time student teaching per academic quarter. These are practica assigned to or required of the student prior to or concurrent with student teaching and block practica and/or other miscellaneous practica offered by colleges and divisions of education for students completing a program approved by the Teacher Standards and Practices Commission, leading to Initial Licensure in one or more of four authorizations: Early Childhood, Elementary, Middle, and High School; and specialty endorsements.

Redeeming Reduced Fee Credits

Earned co-pay privileges must be used by a licensed educator professional employed by the school district within five successive academic quarters (including summer session) following the quarter in which the supervision is provided, after which time the co-pay privilege is void.

The co-pay fee is applicable only up to 8 credit hours in any academic quarter for any one licensed educator professional, including summer session, even though the district may have earned two or more enrollment privileges, or if the licensed educator professional using the privilege enrolls for fewer than 8 credits.

Unused portions of an enrollment privilege may not be carried to another term or used by another teacher.

A co-pay privilege may be used during any academic term (including summer session) at the university to the extent that it has a teacher preparation program. The university may enter into “partnerships of trade” with any sister institution if they are willing to accept vouchers from other institutions.

The university may set limits on courses available for those redeeming vouchers/co-pays (for example, courses in summer session, distance education, continuing licensure, continuing/extended education). Each institution will indicate on the voucher the existence of restrictions.

The co-pay privilege may also be redeemed by an administrator, counselor, or other licensed educator professional in a cooperating district.

Other Provisions

If a licensed educator professional using a co-pay privilege registers for 8 hours or fewer and desires the in-residence services provided by the Health Service and Incidental Fee, the licensed educator professional may elect those services by paying the appropriate fee for the number of hours enrolled. If the licensed educator professional using the co-pay privilege registers for more than 8 credit hours, the first 8 hours may be taken at the institution’s co-pay rate. Hours in excess of 8 shall be at the appropriate credit hour rate (graduate or undergraduate, resident or nonresident) and the institution shall charge all enrollment fees applicable to the total number of hours for which the licensed educator professional is registering.

Each institution may, at its discretion, extend to the eligible district licensed educator professional other privileges such as use of the institution library, access to campus parking, and admission to campus events at faculty and staff rates, provided that such extended privileges do not exceed the benefits made available to the faculty and staff of the institution.

Other Remission Programs

The university may create individual fee remission programs to address enrollment management and financial aid program needs. The President will report to the Board of Trustees on the creation of each program.

- Awards: Awards may vary in amount but cannot exceed the total cost of education.

Fee Policies Specific to Summer Session

Tuition rates may be assessed based on undergraduate and graduate course designation or student classification.

Course level designations are generally defined as follows:

- Course numbers assigned 499 and below are assigned undergraduate fee rates.
- Course numbers assigned 500 and higher are assigned graduate fee rates.

Semester rates for students attending the University of Oregon Law programs are modified for the Summer Session program.

Tuition may be assessed on a per-credit hour basis or aligned to the preceding academic year structure. Staff, qualifying family/dependents, and graduate assistant fee privileges may be authorized during the Summer Session at the option of the university. If authorized, fees and study privileges shall conform to policies set forth in this Fee Book. Staff members or qualifying family/dependents who seek to use the staff fee privilege for courses away from their home institution are subject to corresponding fee policies of the instructing institution.

The Building Fee is assessed at \$34.00 per student as a mandatory charge to all students attending Summer Session classes. The Incidental Fee is based on recommendations and incidental fee guidelines of the university. The Summer Incidental Fee cannot exceed the per-term amount charged during the previous academic year.

The Health Service Fee is authorized based on institutional recommendations for the level of service to be provided during the summer. Summer fee rates cannot exceed the per term amount charged during the prior academic year. Institutions may choose to extend health services to students not enrolled for Summer Session, under the following conditions:

- A student had been enrolled in the prior academic year term and is expected to enroll in the subsequent academic year term; and
- The student pays the Summer Session Health Services Fee.

A student enrolled in a combination of credit and audit courses will be assessed for the total hours under the tuition and fee schedule appropriate to that individual's course or student level. If enrolled for audit courses only, the student will pay the same required fees as assessed for similar hours of for-credit classes.

The summer refund policy for course load reduction or withdrawal differs from the academic year policy; the policy can be found at

<http://brp.uoregon.edu/sites/brp/files/brp/fees/Fee%20Refund%20Schedule.pdf>

Refunds, Waivers, and Accounts Receivable Policies

Refund Policies

Refund policies for course load reduction or withdrawal are subject to university policy and procedure. Refunds may be granted to students in accordance with the refund schedule at <http://brp.uoregon.edu/sites/brp/files/brp/fees/Fee%20Refund%20Schedule.pdf>

Military Duty Refund Policy

Any student with orders to report for active military duty may withdraw at any time during the term and receive a full refund. If sufficient course work has been accomplished and the instructor feels justified in granting credit for the course work completed, credit may be granted and no refund will be given.

Waiver of Certain Student Fees

Certain student fee charges may be waived when regulations of federal agencies or contract agreements preclude the assessment of those fees. Please contact the University of Oregon's Office of Business Affairs to determine which fee charges are eligible, if any, for this waiver.

Institution Authority to Adjust Charges

The President or designee may make tuition refunds and waive fines or charges that result from circumstances beyond the student's control or are for the best interest of the institution.

Revolving Charge Agreement

The University of Oregon has adopted a policy establishing a Revolving Charge Agreement which supersedes State Board rules. Transactions covered by the Plan may include (by way of description and not limitation) tuition, fees, housing charges and other obligations primarily involving students, including and fines and penalties, incurred by anyone.

The policy shall:

- Describe the interest to be charged, as well as service charges, collection and other fees and costs, if any, and penalties that would apply should an account become delinquent;
- Provide for an agreement to be signed by the obligor

Interest on Overdue Accounts

The University of Oregon charges simple interest on the total due amount not paid within the grace period. The annual rate is 9 percent. Periodic rate of interest is .75 percent per month, or fraction thereof, of the unpaid total due balance remaining on the account as of the tenth of the month.