



Academic and Student Affairs Committee Members

Rudy Chapa	Present
Ann Curry	Absent
Sam Dotters-Katz	Present
Allyn Ford	Present
Mary Wilcox, Chair	Present
Kurt Willcox	Present

Non-Committee Board Members

Chuck Lillis	Present
--------------	---------

The Board of Trustees of the University of Oregon’s, Academic and Student Affairs Committee (ASAC) met in the Ford Alumni Center on the UO campus on May 29, 2014. Below is a summary of committee discussions and actions. The meeting was called to order by ASAC Chair Mary Wilcox. Trustee Wilcox discussed the agenda for the meeting.

Public Comments

The committee heard comments from four individuals, three of whom addressed issues related to the Graduate Teaching Fellows Federation (GTFF) contract and one who spoke to the issue of sexual violence on campus.

Mission Statement

Provost Scott Coltrane and Interim Vice President for Research Brad Shelton, presented information on the campus mission statement revision process, including the website set up for sharing information about mission statements, providing mission statement examples from AAU peers and the other public institutions in the OUS system, and collecting feedback on what the campus community feels the UO mission statement should represent. Coltrane also confirmed the timeline for submission to HECC and suggested the Board approve the new mission statement in September.

An initial draft of the revised mission statement was presented for discussion. Comments and questions were offered.

The question was raised about how modifications would be made to the draft and returned to the committee for final review and approval. Tim Gleason, Special Assistant to the Provost, Barbara Altmann, Senior Vice Provost for Academic Affairs, and Provost Coltrane will make refinements and present a new draft at the June 11 ASAC meeting. Committee members felt it important to continue a

process for gathering campus feedback. They also discussed the various purposes for the mission statement and asked that these purposes be included with the draft that is posted for further comment on the Provost Office website.

Framework/Work Plan

Committee Chair Wilcox emphasized the importance of creating a comprehensive plan for the framework and work plan for the Academic and Student Affairs Committee. This plan should be formulated in support of the Board's goals and overall strategic plan. She talked about reviewing policies as a next logical activity. There are three categories of policies in the Academic and Student Affairs portfolio: academic affairs, student affairs, and enrollment management. In each of these three areas, there are likely one or two things that will be identified as needing attention first. Policies will be evaluated in the context of those needing to be adopted "as is," deleted, or revised, as well as how the policies ultimately will be prioritized. The committee's work plan will reflect this plan of evaluation, but the entire framework is dependent on the Board's goals. Coltrane discussed that admissions and residential life are two such areas of priority, and will be introduced at the June meeting.

The discussion turned to the need for strategic guidance from the Board as a whole. Lillis mentioned that work is being done in this area and will be discussed at a later date. Wilcox suggested that the board retreat in the fall could be used for a strategic planning session. Coltrane mentioned that the academic plan will be the focus of strategic planning in the Provost's Office.

Provost Coltrane also provided an update on some important administrative searches that are in process. The interviewing is complete for Secretary of the University finalists and a decision should be made very soon. The search for potential candidates for Sam Dotters-Katz's student position on the Board is also nearing its finish. Ten interviews have been completed and three nominations were submitted to the Governor.

Future Meeting Schedule

Wilcox recommended that the committee plan to meet the day before each full board meeting with the next meeting scheduled for June 11, 2014 from 3:00-5:00pm. She noted that scheduling this May meeting in between board meetings made attendance more difficult for members. The meeting in September will be on the 10th with time and location to be determined later.

The discussion ended with the suggestion that the framework/work plan be drafted in conjunction with the Board's strategic plan. It was also suggested that the committee consider scheduling a retreat to accomplish this.