Committee Membership

Peter Bragdon	Present	Chuck Lillis, Chair	Present
Allyn Ford	Present	Ginevra Ralph	Present
Ross Kari	Present	Mary Wilcox	Present

The Executive and Audit Committee (EAC) of the Board of Trustees of the University of Oregon (Board) met at the Ford Alumni Center on the UO's Eugene campus on December 3, 2018. Below is a summary of committee discussions and actions. An audio recording is maintained on file.

Convening. EAC Chair Chuck Lillis called the meeting to order at 2:00 p.m. A quorum was verified and minutes of the September 2018 EAC meetings were approved without amendment.

Risk Management. Andre Le Duc, Associate Vice President and Chief Resilience Officer, provided trustees with an update on enterprise risk management at the institution. He walked trustees through the updated "heat map" of risks that are under continuous review, continuous monitoring, periodic review, and periodic monitoring based on their relative impact to the mission of the university and likelihood of occurring. He provided updates on specific risk work groups underway. The Information Communications Technology Accessibility Work Group is focused on ensuring institutional compliance with legal requirements around accessibility of online information (e.g., visibility, fonts, and usability). The Special Events on Campus Work Group is focused on institutional policies and procedures for safeguarding special events on campus. The Nighttime Safety Training, Outreach and Engagement Work group is focused on cataloguing existing programs and exploring ways to better link, align and leverage outreach and training related to nighttime safety and violence prevention. The Nighttime Safety Transportation Program Work Group is exploring opportunities to improve services or design new ways to address nighttime transportation needs. Le Duc also discussed with trustees the ongoing efforts to ensure coordinated risk assessment between all corners of the university and the work of the institutional risk management committee to coordinate with offices such as General Counsel, Internal Audit, Athletics, IT, etc.

Transform IT. After introducing Matt Riley, the UO's new chief technology officer, Vice Provost and Chief Information Officer Jessie Minton provided the board with an update on Transform IT. She began by recapping information gleaned from the institutional assessment about current IT services and organizational components and discussed the roadmap for implementing more shared services and coordinated approaches. Minton indicated that the goal for service migration is winter 2020. When asked about the scope of research information technology, Minton noted that it is very difficult to assess now – given the decentralized nature of their support – and reiterated that the goal right now is focused on academic and administrative units apart from research. Trustees engaged in questions and discussion around overall efficiency, the possibility of outsourcing, the use of student employees to help with tech support and other items related to the effort to implement Transform IT. Minton then discussed the current state of cybersecurity at the UO, articulating her division's interest in addressing high risk issues such as data breaches, loss of opportunity, non-compliance, and general university disruption. Minton, along with Leo Howell, chief information security officer, developed a SecureU plan, which would address high-risk weaknesses through a number of approaches, but would require significant recurring investments.

Internal Audit. Chief Auditor Trisha Burnett provided a quarterly audit report for trustees. She walked through completed projects and those which are in process with anticipated completion dates this academic year. The printed report is available as a supplemental document to the packet online (*see* https://trustees.uoregon.edu). Burnett explained that the Office of Internal Audit recommends some changes to the UO's internal audit charter to update that document for purposes of alignment with new best practices and standards issued by national auditing organizations.

> *ACTION: Wilcox moved to approve the proposed changes to the audit charter; Ralph seconded. The resolution was adopted by voice vote without dissent.*

Adjournment. The meeting adjourned at 3:08 p.m.