



**Board of Trustees of the University of Oregon  
Finance and Facilities Committee Meeting**

**June 1, 2017**

**Committee Membership**

Peter Bragdon	Present
Andrew Colas	Present
Susan Gary	Present
Joseph Gonyea III	Present
Ross Kari, Chair	Present
Michael Schill	Present

The Finance and Facilities Committee (FFC) of the Board of Trustees of the University of Oregon (Board) met at the Ford Alumni Center on the UO’s Eugene Campus on June 1, 2017. Below is a summary of committee discussions and actions. An audio recording is maintained on file.

**Convening, Introduction, Approval of Minutes.** FFC Chair Ross Kari called the meeting to order at 10:36 a.m. and a quorum was verified. The committee approved minutes from its March 2017 FFC meeting.

**Unthank Hall.** President Michael Schill formally proposed renaming Cedar Hall as Unthank Hall after DeNorval Unthank, Jr., a 1951 alumnus of the UO’s School of Architecture and Allied Arts. Schill provided a brief recap of the process resulting in this proposal and discussed some of Unthank’s accomplishments and connections to the community. Schill invited Greg Evans, a Eugene city councilor and co-chair of the Cedar Hall renaming committee, to share his thoughts about the selection. Evans provided more background and historical information about Unthank and expressed his support for the decision and the legacy the name will celebrate.

*ACTION: The Committee considered the resolution to rename Cedar Hall as Unthank Hall. The resolution was moved by Colas and seconded by Bragdon; it carried by voice vote without dissent.*

**Quarterly Financial Report.** Vice President for Finance and Administration Jamie Moffitt highlighted a few key items from the written quarterly financial report, including updated projections for tuition revenue, other revenue, salaries and wages, transfers, and overall supplies and services expenses. Moffitt also noted that savings are now being realized from debt refinancing. She explained that salary and wage expenses are lower than original projections, in part due to the fact that units are holding positions open longer due to budget uncertainty. Moffitt also noted that these savings are offset by a reduction in tuition and fees due to a decrease in projected non-resident student credit hours, particularly among international students.

**Budget Cuts and Cost Reduction Initiatives.** President Schill introduced the topic by reminding trustees of the overall need to make \$8.8 million in budget reductions for FY18 based on approved tuition and fees and projected major cost increases such as PERS. Schill outlined \$4.6 million in already-identified budget cuts, including reductions to administrative budgets and recapturing of interest earned by auxiliary enterprises. He then discussed the remaining \$4.2 million and the analysis underway with an ad hoc budget task force to identify additional possible reductions.

Schill noted that this figure could grow or shrink depending on final state appropriations and fall enrollment figures. Moffitt then discussed strategic fiscal stewardship initiatives implemented and underway at the UO to save both one-time and long-term resources. She outlined specific initiatives within strategic purchasing, the power plant and utilities, treasury operations, property and insurance, and various operational areas. A complete list of the items discussed are available in the meeting packet, but Moffitt pointed out that this list most likely does not include everything happening across campus. In total, she reported one-time savings from these efforts of \$8.8 million and another \$4.6-5.6 million in recurring savings. Moffitt reminded trustees that the majority of these savings have already been identified and built into FY18 budget assumptions, so they are not available to fill the budget gap discussed earlier.

**FY18 Temporary Expenditure Authorization.** Chair Kari introduced the resolution approving a temporary expenditure budget authorization for fiscal year 2018, which begins July 1. He noted that the resolution before the board approves an expenditure budget that essentially rolls forward the FY17 budget, allowing for continued operations while final budget information is determined over the summer (particularly state appropriations). Moffitt reminded trustees that this is the same action taken two years ago and that it likely would be the case every two years given the timing of the UO's fiscal year and the legislative budget timing. A formal FY18 expenditure budget will be presented at the September 2017 meeting of the board.

*ACTION: The Committee considered the resolution to approve a temporary FY18 expenditure budget. The resolution was moved by Gonyea and seconded by Bragdon; it carried by voice vote without dissent.*

Trustees engaged in a discussion about how the UO can better tell its story of all the work underway focused on cost savings, efforts around administrative efficiency, and similar efforts overall.

**Adjournment.** The meeting adjourned at 11:48 a.m.