



Connie Ballmer	Present
Peter Bragdon	Absent
Andrew Colas	Present
Susan Gary	Absent
Joseph Gonyea III	Present
Michael Gottfredson	Present
Ross Kari, Chair	Present

The University of Oregon Board of Trustees, Finance and Facilities Committee (FFC) met in the Ford Alumni Center on the UO campus on June 3, 2014. Below is a summary of committee discussions, and actions.

Chair Ross Kari called the meeting to order and took roll. There was no public comment. Trustee Joseph Gonyea III moved to accept minutes from the May 6, 2014 meeting; Trustee Connie Ballmer seconded. All trustees present voted in favor.

Management of Retirement Plans

Vice President for Finance and Administration (VPFA) Jamie Moffitt summarized plans for UO to host administration of three retirement plans for all Oregon University System (OUS) schools. She outlined the shared services structure which has been put in place to transition the administration of the plans from OUS, and then run the plans with UO staff. The three plans are:

- Optional Retirement Plan (ORP)
- Tax-Deferred Investment 403(b) Plan (TDI)
- Supplemental Retirement Plan (SRP)

Moffitt introduced Denise Yunker, formerly of OUS, who manages the staff in charge of the plans. Yunker provided details and answered questions from trustees. Marcia Kelson, outside counsel from K&L Gates, also provided feedback about the health of the plans and spoke favorably regarding the transition to UO’s administration of the plans. Trustee Kari suggested the investment committee meet quarterly which was supported by Yunker. No motion was required by the committee. However, it was moved by Trustee Gonyea that the members of the FFC endorse to the full UO Board of Trustees (Board) the direction the University is taking with regard to management of retirement plans. All members voted in favor.

Review and Approve Proposed Policies on Tuition, Mandatory Enrollment Fees and Other Charges, Fines and Fees

Moffitt briefed the committee on the process by which tuition and fees have historically been adopted. This year is the last year that tuition and fees will be approved by the State Board of Higher Education; in the future tuition and fees will be approved by the UO Board. Historically, the State Board has also

approved a Tuition and Fee Policy book each year. This book contains references to the Oregon University System and policies and issues related to all seven campuses. UO leadership put a cross-functional team in place to update the Tuition and Policy Fee Book to remove references to the other campuses and to better structure and organize the document. The draft was reviewed by the Tuition and Fee Advisory Board, comprised of faculty, students and staff, who provided further feedback on the document. The structure of the Tuition and Fee Policy Book was reviewed by the Committee and it was moved that the proposed policies be presented as a seconded motion to the Board. All present voted in favor.

Proposed Repeal of Legacy Treasury Related Policies

Moffitt gave an overview of treasury related policies requiring repeal prior to the Board adopting UO treasury policies. She explained that the UO was moving forward under the president's authority to bring this about. No action was required of the committee, but feedback from members was welcomed. The purpose of the repeal is to make it clear that there are not competing policies with regard to the treasury functions. Notice was sent out regarding the plan to repeal the old policies and a public hearing in early June will be held to provide opportunity to give feedback.

Summary of Proposed Board Resolutions Related to Treasury Operations

Moffitt introduced Karen Levear, Director of Treasury Operations, who reviewed three resolutions that will be presented to the Board related to treasury operations.

1) ***Delegation of Authority to make an "Official Declaration of Intent to Reimburse."*** Authorizes the University Treasurer (or her designee) to declare that it is the University's official intent to reimburse itself for certain project costs with tax-exempt bond proceeds at a future date. This will allow capital projects to proceed before tax-exempt bonds have been issued.

2) ***Delegation of Authority for Borrowing Activity Less than \$5 Million.*** Authorizes the University Treasurer (or her designee) to approve and execute borrowing transactions, provided that they do not exceed \$5 million.

3) ***Delegation of Authority for Treasury Activities and of Authorization of Certain Treasury Activities.*** Authorizes University Treasurer (or her designee) to carry out activities needed to invest the University resources as outlined in policy, to select financial institutions, select State Treasury as depository and for investment management services, and to enter into forward foreign currency contracts.

Levear summarized there is nothing about the resolutions that is unusual compared to prior operations under the OUS system.

Related Questions from Trustees

Trustee Chuck Lillis asked Moffitt about the timing of obtaining an institutional credit rating. She responded that independent audited financial statements are needed and the UO is moving forward with that process and is expected to be ready with statements by November 1, 2014.

Projected Budget FY15

Under SB270 the Board of Trustees will annually review and approve the University budget, giving the University authority to expend funds. Moffitt and Vice Provost for Budget and Planning Brad Shelton provided a review of the FY15 projected financials; it included expenditures, revenue and a summary of capital projects.

The Meeting adjourned at 10:13am.