**Board of Trustees of the University of Oregon**

**Executive and Audit Committee**

**Meeting Summary | March 1, 2018**

**Committee Membership**

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| Peter Bragdon | Present | Chuck Lillis, Chair | Present |
| Allyn Ford | Present | Ginevra Ralph | Present |
| Ross Kari | Present  | Mary Wilcox | Present |

The Executive and Audit Committee (EAC) of the Board of Trustees of the University of Oregon (Board) met at the Ford Alumni Center on the UO’s Eugene campus on March 1, 2018. Below is a summary of committee discussions and actions. An audio recording is maintained on file.

**Convening.** EAC Chair Chuck Lillis called the meeting to order at 2:05 p.m. A quorum was verified and minutes of both December 2017 meetings were approved without amendment.

**Internal Audit.** Chief Auditor Trisha Burnett provided a quarterly audit report for trustees. She recapped audits completed during the past quarter, including: accounts payable practices and controls, the electronic proposal clearance system, and NCAA football ticket certification. She also updated trustees on projects underway, including: non-retaliation policies, cash handling, research cybersecurity compliance, and athletics IT. Burnett and trustees engaged in a discussion about overarching internal control observations with respect to the UO’s decentralized management structure and the related need for robust training, accountability, and updated systems. They spoke about Burnett’s sense that management was responsive to the issues raised and the need for future follow-up on related actions.

**Risk Management.** Chair Lillis opened this discussion by talking about the importance of risk awareness, management, and mitigation for universities, especially in light of recent issues at other institutions which have raised overall awareness of possible risk gaps. Andre Le Duc, the UO’s chief resilience officer, provided a general overview of risk management at the UO, including structures and processes. Le Duc focused on the “network approach” within UO’s risk management systems, which allows the institution to link, align, and leverage information and expertise. He also spoke to the importance of close collaborations between various offices and units on campus for this to work. Le Duc then provided trustees with a current overview of the institutional risk profile, looking at those risks which require periodic monitoring, periodic review, continuous monitoring, and continuous review. Trustees engaged in a discussion with Le Duc about his sense of overall coordination, response efforts, and collaboration.

**UO Police Department (UOPD).** UO Police Chief Matt Carmichael provided trustees with an overview of the UOPD. He also invited four of his student employees and ambassadors to present with him. The chief spoke about key initiatives during the last two years, including: expanded student engagement, an extended community presence, a revamp of vehicles and uniforms, adoption of a community engagement and bomb-detection dog, expansion of safe ride services for students, implementation of a liaison for the Greek community, creation of partnerships for off-campus safety, the launch of national initiatives in the local community (e.g., creating PAC-12 chiefs association, leadership academy, and “Leave No Victim Behind”), and the adoption of new tools for officers (e.g., body cams, non-lethal options (tasers), and patrol rifles). Trustees engaged in discussion with Chief Carmichael about the importance of community engagement and about the UOPD “footprint” and service area. The student ambassadors spoke about their experiences with the UOPD and the individual area(s) of focus of their work.

**Adjournment.** The meeting adjourned at 3:15 p.m.